

# Murray Smith

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## + OBJECTIVE

A flexible part-time job that will provide valuable experience for career aspirations in the fields of **film, art, design** and/or **new media**.

## + TARGET JOB

An interesting, engaging position that allows me to learn and hone skills relevant to my general interests and abilities, as well as support any related future profession. My ideal company would be one that expects and rewards hard-working, high-achieving and innovative staff.

## + WORK EXPERIENCE

- **Bethany Care Society – Corporate Office** *Summer 2009 – Spring 2010*  
Hired on a contract basis as an administrative assistant to the company CEO. Asked to manually enter data for corporate satisfaction surveys, and once this was accomplished, went above-and-beyond to design and implement a customizable user interface for data analysis and reporting purposes. Subsequently called back for work on later surveys.
- **Barbecues Galore – South Store** *Summer 2006 – Fall 2008*  
Assembled, sold, and delivered barbecues and other hearth and patio products. Began as a warehouse employee in order to apply my acute sense of mechanical and technical dexterity, then moved to retail sales position involving customer service, cash handling, and requiring broad product knowledge. Was consistently praised as one of the hardest working staff members (and offered advancement), but would rather pursue more interesting career paths.
- **Papa John's Pizza – Downtown Location** *Spring 2004 – Spring 2006*  
Topped and baked pizzas. Safely prepared ingredients and performed general restaurant duties such as dishes and cleaning. Worked as part of a "make-line" that required teamwork and quick thinking in a fast-paced environment. Quickly earned wage increases because of fast learning, dedication, and enthusiasm.

## + VOLUNTEERING

- **Calgary Society of Independent Filmmakers (CSIF)** \$100 Film Festival: graphics design, jury member, committee member; published writer and blogger; curated monthly classic film screenings; ongoing PR work
- **Calgary Cinematheque** Audience/Members/Volunteers committee member; ongoing webmaster: [calgarycinema.org](http://calgarycinema.org)
- **NUTV** Editing for campus TV station
- **Home Movie Day** Film maintenance technician & projectionist; PR work
- **Calgary Intl Film Festival** Theatre attendant/usher

## + EDUCATION

- Western Canada High School** *Fall 2006 – Present*  
Graduated with a bilingual diploma (English/French), having completed several International Baccalaureate courses, receiving multiple awards, and earning Honours in most classes.
- University of Calgary**  
Currently enrolled in the *Bachelor of Arts in Film Studies* program with an Honours-qualifying GPA, after transferring from software engineering. Present focus on the theoretical groundings of cinema and its evolution as an art form. Aim to complete an undergraduate degree then possibly advance to graduate studies.

### Training & Recognition

- Professional film workshops through the CSIF:
  - ⇒ Super8/16mm camera operation, cinematography/lighting, hand-processing & experimental developing techniques, location sound recording, Adobe After Effects
- Various awards, distinctions and scholarships:
  - ⇒ Outstanding achievement in: art, computer & technology studies, English and French language arts, science, math, and others
- Accolades in a wide range of school and personal athletics (from badminton to paintball)

## + SKILLS

### Some Design-Relevant Skills

- Keen, practical, innovative, and deeply creative spirit
- Fast learner—very able to teach self then put knowledge to imaginative use
- Strong written communication skills, both professionally and personally
- Very enthusiastic, with a history of devising improved workflow methods in previous jobs
- More casual, personable and friendly than this resume could ever make me out to be!

## + REFERENCES

*Available upon request*